

**MINUTES OF THE BUDGET AND REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
HIGH PRAIRIE FARMS METROPOLITAN DISTRICT
DOUGLAS COUNTY, COLORADO**

November 1, 2017

The Board of Directors of High Prairie Farms Metropolitan District, Douglas County, Colorado, met on Wednesday, November 1, 2017, at the Pinery Water and Wastewater District, 5242 Old School House Road, Parker, Colorado. The meeting was called to order by President D'Ambrosio at 8:06 AM.

The purpose of the meeting was stated to be consideration of any and all business that may come before the Board of Directors. Notice of the meeting was duly posted as required by law, as evidenced by the Certificates of Posting attached to these minutes.

The following Directors were present:

Charles Simmons
Richard R. Nelsen
Sheldon Irish
Ines D'Ambrosio

Mert Wiechman was absent and excused from the meeting

Also present were:

Kevin Collins, of Clifton Larson Allen LLP (CLA), accountants for the District
Susan L. Elkins, of Susan L. Elkins, L.L.C., attorney for the District
Kenny Black, Manager of the District
Roger Christensen, Homeowner from Filing 26

Disclosure of Potential Conflicts of Interest:

Each Director present stated for the record the fact of his potential conflicting interest and briefly described the nature of that interest by referring to a disclosure statement which had been duly filed with the Board and with the Colorado Secretary of State at least 72 hours earlier. Each Director's disclosure statement was available for review to the Board members and anyone present at the meeting. The Board ordered each such letters to be retained in the official records of the District. Since all Directors had conflicting interests, it was noted that all Directors participation was necessary to obtain a quorum and enable the body to act.

Approval of Minutes:

Each Director present acknowledged receipt of a copy of the minutes of the October 4, 2017 regular meeting. Following discussion and review, Director Nelsen MOVED and Director Irish SECONDED a motion to approve the minutes of the October 4, 2017 meeting as presented. Upon a roll call vote, Directors Nelsen, Simmons, D'Ambrosio, and Irish voted "AYE." The motion was declared PASSED.

Payment of Bills:

The disbursement schedule is for invoices currently due in the amount of \$14,047.44, for invoices in the amount of \$32,936.20 for the period ending October 18, 2017, and the payment of the directors' fees for the current meeting. Mr. Collins presented the Financial Statement as of September 30, 2017, and updated schedule of cash position as of November 1, 2017. Following discussion and review, Director D'Ambrosio MOVED and Director Simmons SECONDED a motion to accept the financial statement as presented, approve payment of the invoices currently due in the amount of \$14,047.44, ratify the payment of invoices for the period ending September 19, 2017 for \$32,936.20 and for the payment of the directors' fees for the November 1, 2017 meeting. Upon a roll call vote, Directors Nelsen, Simmons, D'Ambrosio, and Irish voted "AYE." The motion was declared PASSED. The Financial Statement is attached to these minutes.

Matt Urkoski was not present. The Board discussed updating the Website with an article on the beautification efforts at the entryway working with Director Simmons and Director Nelsen. The Board will have future discussions of the use of social media.

Budget Discussion/Work Session:

Mr. Collins then reviewed the proposed budget and answered questions from the Board.

Budget Hearing:

The President opened the public hearing on the budget for 2018 at 9:45 AM and noted that the budget had been duly published, no written objections had been received, and that no members of the public were present to comment on the budget. At 9:47 AM following brief discussion, the President closed the public hearing. Mr. Collins presented the Board members with a final draft of the Budget, subject to recertification by Douglas County. The Board authorized Mr. Collins to make any changes necessary based upon the recertification subject to review by Ms. Elkins.

Following review and discussion, Director D'Ambrosio MOVED and Director Nelsen SECONDED a motion to approve and adopt Resolution No. 2017-2, summarizing expenditures and revenues for the District and adopting a budget for the calendar year 2018. Upon a roll call vote, Directors Nelsen, Simmons, Irish and D'Ambrosio voted "AYE." The motion was declared PASSED.

Following review and discussion, Director D'Ambrosio MOVED and Director Nelsen SECONDED a motion to approve and adopt Resolution No. 2017-3, appropriating sums of money for the 2018 budget year. Upon a roll call vote, Directors Nelsen, Simmons, Irish and

D'Ambrosio voted "AYE." The motion was declared PASSED.

Following further review and discussion, Director D'Ambrosio MOVED and Director Nelsen SECONDED a motion to approve and adopt Resolution No. 2017-4, levying general property taxes for the year 2018 to help defray the costs of government for the district for the 2018 budget year. Upon a roll call vote, Directors Nelsen, Simmons, Irish and D'Ambrosio voted "AYE." The motion was declared PASSED

Old Business:

Security Coalition/S. Pinery Patrols: Nothing new to report.

Timbers Creek Update: Ms. Elkins reported that she had delivered the IGA between the District, Douglas County and Urban Drainage to Ms. Herman at Douglas County. Ms. Herman will submit it to the Douglas County Commissioners for signature and then send it to Urban Drainage for her approval and signature.

School District Property: Mr. Black and Director Simmons reported that there was nothing new to report other than the initial grading and seeding was complete. The Board noted that there have been some questions regarding the improvements and curiosity about what may be happening on the parcel.

Fox Sparrow Median: Ms. Elkins reported that the contractor constructing the median will be doing the work in conjunction with another project in the area but not in the District. The anticipation is still that it would be completed by November 13, 2017.

Shade Tree Erosion: Director Nelsen indicated that the drainage restoration project is completed and the last payment was approved with the payment of bills.

Rock Wall Damage at HPF at the Lake: The insurance company has not yet made payment blaming the adjuster and the adjuster indicated that the insurance company has the information. The Board directed Susan Elkins to intervene if payment is not forthcoming.

Deer Monument – Maintenance: Kenny Black indicated that he could do the routine maintenance on the deer monument for much less than being charged by the sculptor, Victoria Parson, after watching the process and asking questions. The sculptor indicated that she would be agreeable with the District doing the work and canceling the maintenance contract. Ms. Elkins was directed to call and discuss this with Ms. Parsons.

Dave Perkins, representative of the developer, entered the meeting to discuss an amendment to the Filing 27 plat. Mr. Perkins stated that the amendment was at the request of the County and the changes had no impact on the District. Ms. Elkins reported that Troy Carman, the District Engineer, had reviewed it and he found that there would be no negative impact on the District responsibilities. Following discussion and review, Director Nelsen MOVED and Director Irish SECONDED a motion to approve the Filing 27, 4th Amendment as presented. Upon a roll call vote, Directors Nelsen, Simmons, D'Ambrosio, and Irish voted "AYE." The

Upon a roll call vote, Directors Nelsen, Simmons, D'Ambrosio, and Irish voted "AYE." The motion was declared PASSED.

New Business:

Holiday Candy for the Water District: Ms. Elkins requested Board approval of purchasing Enstrom's toffee for the Water District for the use of their Board room for meetings. Following discussion and review, Director D'Ambrosio MOVED and Director Irish SECONDED a motion to authorize Ms. Elkins to purchase the candy in gratitude for Water District allowing the Board to meet in their boardroom and that Ms. Elkins be reimbursed for the purchase. Upon a roll call vote, Directors Nelsen, Simmons, D'Ambrosio, and Irish voted "AYE." The motion was declared PASSED.

Filing 23: Director Irish reported that the Filing 23 HOA may request permission from the District to place a fence and medium height grasses in the open space at Windhaven/Porcupine Point to screen a playset on a homeowner's property at the expense of the Filing 23 HOA. The HOA will also water as necessary for the landscaping to take hold. They agreed to work with Mr. Black to ensure that it would not impact the maintenance he does in the area. Following discussion and review, Director Simmons MOVED and Director D'Ambrosio SECONDED a motion to approve the fencing and landscaping screening to be completed by the Filing 23 HOA with input from Mr. Black upon receipt of a letter from the HOA agreeing to the terms presented by Director Irish. Upon a roll call vote, Directors Nelsen, Simmons, D'Ambrosio, and Irish voted "AYE." The motion was declared PASSED.

Social Media Policy: The Board, with the help of Matt Urkoski will look at developing a social media policy in 2018.

Shade Tree Erosion: Mr. Black had received a call from DC Inspector, Jake Muller, regarding the erosion work done at Shade Tree. Mr. Black was directed to inform him that the work was complete and that at the direction from Troy Carman, District Engineer, the work was done as part of routine maintenance and that a GESC permit was not necessary because the amount of dirt being moved did not meet the requirements of the GESC permit.


Manager's Report: Kenny Black reported as follows:

- Mr. Black indicated that he had to remove 40+ signs for a missing dog that were placed on the District's decorative sign posts. Director Irish agreed to talk with the homeowner, from the Pinery, about the removal of the signs.
- The drip system in Filing 30 should be completed this week.
- He will over-seed the school district property in the spring.
- There is graffiti on both sides of the culverts near Sage Thrasher which he will remove.

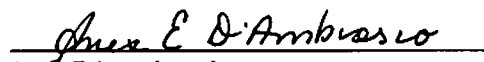
the regularly scheduled board meeting in January so the Board decided to continue that meeting until January 18, 2018.

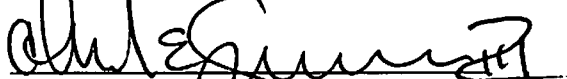
Adjournment:


There being no further business to come before the Board of Directors, the meeting was adjourned at 10:43 AM. The next regular meeting is scheduled for December 6, 2017 at 8:00 AM at the Water District.


Richard R. Nelsen, Secretary

APPROVED:


Ines D' Ambrosio


Charles Simmons, II


Sheldon Irish


Merion Wiechman