

MINUTES OF THE CONTINUED REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
HIGH PRAIRIE FARMS METROPOLITAN DISTRICT
DOUGLAS COUNTY, COLORADO

August 19, 2019

The Board of Directors of High Prairie Farms Metropolitan District, Douglas County, Colorado, met on Monday, August 19, 2019, at the Pinery Water and Wastewater District, 5242 Old School House Road, Parker, Colorado. The meeting was called to order by President Richard Nelsen at 8:01 AM.

The purpose of the meeting was stated to be consideration of any and all business that may come before the Board of Directors. Notice of the meeting was duly posted as required by law, as evidenced by the Certificates of Posting attached to these minutes.

The following Directors were present:

Richard R. Nelsen
Sheldon Irish
Charles E. Simmons III
Roger Christensen
Mert Wiechman

Also present were:

Kevin Collins of Clifton Larson Allen LLP (CLA), accountants for the District
Wendi McLaughlin of Clifton Larson Allen LLP (CLA), accountants for the District
Susan L. Elkins, of Susan L. Elkins, L.L.C., attorney for the District
Matt Miller, Manager of the District

Disclosure of Potential Conflicts of Interest:

Each Director present stated for the record the fact of his potential conflicting interest and briefly described the nature of that interest by referring to a disclosure statement which had been duly filed with the Board and with the Colorado Secretary of State at least 72 hours earlier. Each Director's disclosure statement was available for review to the Board members and anyone present at the meeting. The Board ordered each such letters to be retained in the official records of the District. Since all Directors had conflicting interests, it was noted that all Directors participation was necessary to obtain a quorum and enable the body to act.

Approval of Minutes:

Each Director present acknowledged receipt of a copy of the minutes of the July 3, 2019 regular meeting and the August 7, 2019 continued meeting. Following discussion and review, Director Irish MOVED, and Director Christensen SECONDED a motion to approve the minutes of the July 3, 2019 regular meeting and the August 7, 2019, continued meeting as presented. Upon a roll call vote, Directors Nelsen, Irish, Christensen and Simmons voted "AYE" and Director Wiechman "ABSTAINED". The motion was declared PASSED.

Payment of Bills:

Mr. Collins reviewed the 2019 financial statement updated as of June 30, 2019 with the Board and answered any questions. The disbursement schedule is for invoices currently due in the amount of \$68,005.68 and the payment of the directors' fees for the current meeting. Following discussion and review, Director Simmons MOVED and Director Irish SECONDED a motion to accept the Financial Statement and updated schedule of cash position as of June 30, 2019 as presented and approve payment of the invoices currently due in the amount of \$68,005.68 and for the payment of the directors' fees for the August 19, 2019 meeting. Upon a roll call vote, Directors Nelsen, Christensen, Irish, Wiechman and Simmons voted "AYE." The motion was declared PASSED. The Financial Statement and Disbursement Schedules are attached to these minutes.

Old Business:

Timbers Creek Update: Director Nelsen reported that everything seemed to be on track with an anticipated start date at the end of September. He noted that there hadn't been a shareholder meeting in several weeks and would have a better sense of where things are after the meeting scheduled for August 27th at Muller Engineering. He also noted that we have been advised that plantings may occur later in the year and definitely during cooler weather as the contractors have had better success with later plantings. Director Nelsen indicated that he, Ms. Elkins and Mr. Collins plan to talk with the Water District about their contributing to the costs of improvements that will protect their sewer line that is threatened by the erosion, as noted on page 4. Director Irish asked questions about the possible over budget comment made by the engineering firm. Director Nelsen indicated that he believed that the costs were still within the appropriated funds but will confirm that at the next stakeholder meeting. Douglas County may be able to contribute more funds if available at the end of this tax year. The next meeting of the stakeholders is August 27, 2019. Directors Nelsen and Wiechman, and Susan Elkins plan to attend.

District Off Duty Patrol Update: Director Irish reported that there was nothing to report as there were no off-duty patrols in July. He requested patrols in September. Board members commented that they had seen routine patrols in the area frequently and no big issues have come up.

School District Property: Director Simmons reported that he had contacted Mr. Dertz and Mr. Cosgrove to move along the process of getting the written agreement for the walking paths and some exercise equipment. Ms. Elkins is available to draft an amendment to the license agreement if necessary. The millings for the paths are being stored.

Entryway Beautification: Mr. Miller indicated the JR Sprinklers has completed the work on the entryway and will replace the shrubs in the fall that did not survive the heat.

Damage by DC Snow Plows to District Property: Matt Miller reported that he had not yet received payment for the work to correct the damage caused by the snow plows. Ms. Elkins will continue to pursue resolution of this claim.

Update to District Map: Ms. McLaughlin is continuing to work on this.

Fischer Landscaping in Open Space: Ms. Elkins reported that she had received the signed letter agreement by the Fischers for the trees.

New Business:

Contact the District & Website Usage: Ms. McLaughlin summarized the contact and resolution of the issues raised. Nothing else to report.

Communication by email: Ms. McLaughlin will help anyone having issues with the email after the meeting.

Tri-County Health Request for Donation: Ms. Elkins received a request from Tri-County Health for a donation to the hazardous waste cleanup. Mr. Collins reported that the District has routinely contributed \$500. The Board discussed the benefit to the community. Following discussion and review, Director Nelsen MOVED, and Director Wiechman SECONDED a motion to donate \$500 toward the Hazardous Waste Cleanup. Upon a roll call vote, Directors Nelsen, Irish, Wiechman, Christensen and Simmons voted "AYE". The motion was declared PASSED.

Autumn Oak Entryway: Matt Miller indicated that he received a bid from Silvestri to do the work for approximately \$13,000. The HOA has agreed to contribute up to \$10,000. Following discussion and review, Director Nelsen MOVED, and Director Simmons SECONDED a motion to contract with Silvestri to do the proposed improvements to the entryway into Autumn Oaks for a price not to exceed \$15,000 with the understanding that the HOA will make its agreed upon contribution. Upon a roll call vote, Directors Nelsen, Irish, Wiechman and Simmons voted "AYE". Director Christensen "ABSTAINED" The motion was declared PASSED.

Porcupine Pointe and Windhaven Fence on Open Space: It came to the attention of the Board that a homeowner on Porcupine Pointe had a fence that encroached on the District property. Mr. Miller indicated that he used the GPS app on his phone and that may not be accurate. Before pursuing a claim a survey would be required. Ms. Elkins noted the District was a public entity so that the property could not be acquired by adverse possession. After discussion the Board decided not to pursue requiring the homeowner to move the fence.

Request the Water District to Contribute Funds to Protect Water District Sewer Line: Discussed above. The engineers have noted that approximately \$39,000 of the costs for the erosion control are to protect the sewer line.

Future Meeting Place: The Board discussed that the next meeting would take place at the Pradera Fire Station. The Board discussed the need to modify the meeting place and posting resolution to move the meeting place to the Pradera fire station. Following discussion and review, Director Nelsen MOVED, and Director Simmons SECONDED a motion to adopt a resolution to change the meeting place to the Pradera Fire Station. Upon a roll call vote, Directors Nelsen, Irish, Wiechman, Christensen and Simmons voted "AYE". The motion was declared PASSED. A copy of the Resolution is appended to these minutes.

Manager's Report:

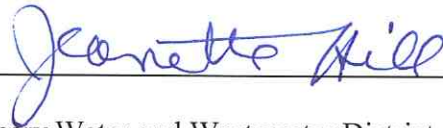
- Mr. Miller presented some bids for the improvements to the entryway with the pond discussed in the July meeting. He had quotes for trees that included Blue Spruce and Autumn Blaze Maples. The Board discussed larger versus smaller trees and because there is greater success with smaller trees agreed to move forward with purchasing those trees and some additional maples to surround the school district property. Following discussion and review, Director Wiechman MOVED, and Director Christensen SECONDED a motion to authorize Mr. Miller to purchase trees for both locations for a price not to exceed \$15,000. Upon a roll call vote, Directors Nelsen, Irish, Wiechman, Christensen and Simmons voted "AYE". The motion was declared PASSED.
- Mr. Miller also pointed out that the landscaping at the Fox Sparrow Park needed to be augmented as shrubs had died. He will bring a proposal to the next Board meeting.

Other Business: Ms. Elkins read Bob Gall's email. The issues regarding the entryway were already addressed and Director Irish commented on the status of the District input on the 5G poles going in.

Adjournment:

CERTIFICATE OF POSTING

I hereby certify that I posted at the office of the Pinery Water and Wastewater District, 5242 Old School House Road, Parker, Douglas County, Colorado, a true copy of the attached **NOTICE OF the REGULAR MEETING AND AGENDA for the Monday August 19, 2019 meeting OF THE BOARD OF DIRECTORS OF HIGH PRAIRIE FARMS METROPOLITAN DISTRICT, DOUGLAS COUNTY, COLORADO,** , on the 15th day of August, 2019, at 10:15 a.m./p.m.



Pinery Water and Wastewater District