

#### **Accountant's Compilation Report**

Board of Directors High Prairie Farms Metropolitan District Douglas County, Colorado

We have compiled the accompanying forecasted budget of revenues, expenditures and fund balances of the High Prairie Farms Metropolitan District for the General Fund for the year ending December 31, 2014, including the forecasted estimate of comparative information for the year ending December 31, 2013, in accordance with attestation standards established by the American Institute of Certified Public Accountants.

A compilation is limited to presenting, in the form of a forecast, information that is the representation of management and does not include evaluation of the support for the assumptions underlying the forecast. We have not audited or reviewed the forecast and, accordingly, do not express an opinion or any other form of assurance about whether the accompanying budget of revenues, expenditures and fund balances or assumptions are in accordance with attestation standards generally accepted in the United States of America. Furthermore, there will usually be differences between the forecasted and actual results because events and circumstances frequently do not occur as expected, and those differences may be material. We have no responsibility to update this report for events and circumstances occurring after the date of this report.

Management is responsible for the preparation and fair presentation of the forecast in accordance with attestation standards generally accepted in the United States of America, and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the forecast.

The actual historical information for the year 2012 is presented for comparative purposes only. Such information is taken from the 2012 audit report of the District for the year ended December 31, 2012 as prepared by Simmons & Wheeler, P.C., dated March 18, 2013 in which an unmodified opinion was expressed.

Management has elected to omit the summary of significant accounting policies required by the guidelines for presentation of a forecast established by the American Institute of Certified Public Accountants. If the omitted disclosures were included in the forecast, they might influence the user's conclusions about the District's results of operations for the forecasted periods. Accordingly, this forecast is not designed for those who are not informed about such matters.

We are not independent with respect to High Prairie Farms Metropolitan District.

Greenwood Village, Colorado

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November 20, 2013

# HIGH PRAIRIE FARMS METROPOLITAN DISTRICT GENERAL FUND

# FORECASTED 2014 BUDGET AS ADOPTED WITH 2012 ACTUAL AND 2013 ESTIMATED For the Years Ended and Ending December 31,

11/20/2013

	ACTUAL		ESTIMATED		ADOPTED	
	2012		2013		2014	
	_					2000
BEGINNING FUND BALANCES	\$	860,012	\$	964,474	\$	1,018,749
REVENUES						
1 Property taxes		461,956		463,386		475,606
2 Specific ownership taxes		35,524		37,500		33,292
3 Conservation Trust entitlement		10,830		10,000		10,000
4 Net investment Income		3,984		2,100		1,100
5 Other income		25,604		12,013		1,000
Total revenues		537,898		524,999		520,998
Total funds available		1,397,910		1,489,473		1,539,747
EXPENDITURES						
6 General and administration						
7 Accounting		49,392		50,000		53,000
8 Audit		4,000		4,200		4,300
9 Contingency		341		590		9,406
10 County Treasurer's fees		6,944		6,951		7,134
11 Director fees		2,400		3,400		8,500
12 Dues and membership		611		653		700
13 Election		S=1		-		20,000
14 Insurance		7,321		7,501		9,200
15 Legal		31,532		32,000		32,000
16 Miscellaneous		704		1,000		2,000
17 Website development		15,707		1,789		æ
18 Operations maintenance		275,342		314,329		473,164
19 Capital outlay		14,664		23,901		380,500
Total expenditures		433,436	1102	470,724		1,025,904
Total expenditures requiring appropriation						
Total expelicitures requiring appropriation		433,436		470,724		1,025,904
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ENDING FUND BALANCES	\$	964,474	\$	1,018,749	\$	513,843
Emergency Reserve	\$	15,900	\$	15,300	\$	15,700
Working capital		150,000		78,705		78,705
Funded depreciation	7-	385,000		475,000		279,179
Reserve for entryway pond	72	100,000		120,000		140,000
TOTAL RESERVE	\$	650,900	\$	689,005	\$	513,584

This financial information should be read only in connection with the accompanying accountant's compilation report and summary of significant assumptions.

# HIGH PRAIRIE FARMS METROPOLITAN DISTRICT PROPERTY TAX SUMMARY INFORMATION

For the Years Ended and Ending December 31,

11/20/2013

		ACTUAL 2012		STIMATED 2013	ADOPTED 2014	
	<u> </u>	2012		2013		2014
ASSESSED VALUATION - DOUGLAS						
Residential	\$	35,829,820	\$	36,157,020	\$	37,618,690
Commercial		756,470		765,510		-
Agricultural		920		920		1,050
Vacant Land		1,497,510		1,233,760		1,664,130
Personal Property		4,320		3,730		3,390
State Assessed		439,930		490,670		345,478
Natural resources		90		90		1,060
Certified Assessed Value	\$	38,529,060	\$	38,651,700	\$	39,633,798
MILL LEVY						
GENERAL FUND		12.000		12.000		12.000
Total Mill Levy		12,000		12.000		12.000
PROPERTY TAXES						
GENERAL FUND	\$	462,349	\$	463,820	\$	475,606
Levied property taxes	-	462,349		463,820		475,606
Adjustments to actual/rounding		(252)		9 <del>=</del> 8	e:	
Refund and abatements		(141)		(434)		*
<b>Budgeted Property Taxes</b>	\$	461,956	\$	463,386	\$	475,606
BUDGETED PROPERTY TAXES						
GENERAL FUND	\$	461,956	\$	463,386	\$	475,606
	\$	461,956	\$	463,386	\$	475,606

#### HIGH PRAIRIE FARMS METROPOLITAN DISTRICT GENERAL FUND EXPENDITURE DETAILS FORECASTED 2014 BUDGET AS ADOPTED WITH 2012 ACTUAL AND 2013 ESTIMATED

For the Years Ended and Ending December 31,

11/20/2013

	ACTUAL	ESTIMATED 2013		ADOPTED	
	2012			2014	
Operations maintenance					
1 Building rent	\$ 500	\$	500	\$	500
2 Christmas lights	6,053		6,000		7,000
3 Erosion repair - walking pathways	:50		-		50,000
4 Maintenance - chemical and fertilizer	3,641		5,000		5,000
5 Maintenance - contract services	112,524		112,524		118,164
6 Maintenance - equipment repairs and parts	6,651		5,000		10,000
7 Maintenance - fuel and oil	3,967		4,750		5,500
8 Maintenance - other	28,026		30,000		38,000
9 Maintenance - sprinkler	4,016		2,000		6,000
10 Maintenance - tree spraying and maintenance	30,078		50,000		50,000
11 Maintenance - weed spraying	2,248		10,155		15,000
12 Maintenance - wild fire and land mitigation	52,055		75,000		125,000
13 Security	5,266		5,400		5,000
14 Sign maintenance and additions	82		~		10,000
15 Utilities	7,643		8,000		8,000
16 Erosion maintenance - parkway mulching			€		20,000
17 Repairs and maintenance	12,592		-		-
18 Water	24,819		25,000		26,000
Total Operations maintenance	\$ 275,342	\$	314,329	\$	473,164
Capital outlay					
19 Building	9 <del>=</del> 1		*		2,500
20 Contingency	(4)				50,000
21 Detention pond	::e				20,000
22 Equipment purchase	11,967		23,901		30,000
23 Fence replacement	160		*		3,000
24 Open space and pocket park	*		-		40,000
25 Signage - traffic	2,697				5,000
26 Sprinkler replacement - Entryway	*				5,000
27 Trails and sidewalks	*		#		225,000
Total Capital outlay	\$ 14,664	\$	23,901	\$	380,500

#### HIGH PRAIRIE FARMS METROPOLITAN DISTRICT

# 2014 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

#### **Services Provided**

High Prairie Farms Metropolitan District (District), a quasi-municipal corporation and a political subdivision of the State of Colorado, was organized on May 5, 1986, and is governed pursuant to provisions of the Colorado Special District Act (Title 32, Article 1, Colorado Revised Statutes). The District's service area is located in Douglas County, Colorado.

The District was established to provide public services, including streets, safety protection, transportation and park and recreational facilities. No change in the level of service is anticipated during 2014.

The District has no employees and all operations and administrative functions are contracted.

The District prepares its budget on the modified accrual basis of accounting.

#### Revenues

# **Property Taxes**

Property taxes are levied by the District's Board of Directors. The levy is based on assessed valuations determined by the County Assessor generally as of January 1 of each year. The levy is normally set by December 15 by certification to the County Commissioners to put the tax lien on the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by April or, if in equal installments, at the taxpayer's election, in February and June. Delinquent taxpayers are notified in August and generally sales of the tax liens on delinquent properties are held in November or December. The County Treasurer remits the taxes collected monthly to the District.

The calculation of the taxes levied is displayed on page 3 of the Budget at the adopted mill levy of 12.000 mills, which is the same as the 2012 levy for collection in 2013, as approved by the District's voters at an election held in November 1996.

#### **Specific Ownership Taxes**

Specific ownership taxes are set by the State and collected by the County Treasurer, primarily on vehicle licensing within the County as a whole. The specific ownership taxes are allocated by the County Treasurer to all taxing entities within the County. The forecast assumes that the District's share will be equal to approximately 8% of the property taxes collected by the General Fund.

# HIGH PRAIRIE FARMS METROPOLITAN DISTRICT

# 2014 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

## Revenues – (continued)

#### **Net Investment Income**

Interest earned on the District's available funds has been estimated based on an average interest rate of 0.12%.

#### **Conservation Trust Entitlement**

The District receives revenue from the State lottery on a per capita basis ratio. The revenue is restricted for certain costs related to parks and recreational activities under State statutes. The District anticipates incurring eligible expenditures to fully use this entitlement during the budget period.

#### **Expenditures**

## **County Treasurer's Fees**

County Treasurer's fees have been computed at 1.5% of property tax collections.

# Administrative and Operating Expenditures

Most administrative and operating expenditures have been assumed to be at approximately the same level since no significant changes are anticipated in the level of services provided.

#### **Capital Outlay**

The District anticipates improvements to trails and sidewalks in 2014. The trail improvements will be completed in Prairie Lake Trails - \$50,000, Pocket Park Trails - \$25,000 and Timber Creek Trails \$150,000.

#### **Debt and Leases**

The District has no outstanding debt. The District has no capital or operating leases.

#### Reserves

#### **Emergency Reserve**

The District has provided for an emergency reserve fund equal to at least 3% of fiscal year spending for 2013 as defined under TABOR.

# HIGH PRAIRIE FARMS METROPOLITAN DISTRICT

# 2014 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

# **Reserves** – (continued)

#### **Reserve Fund**

The District considers any additional funds available at year-end reserved for future operations.

The District has set aside funds to be used for the future replacement of such capital items as fencing, landscaping, irrigation, and the entryway pond. A formal replacement reserve study has not been undertaken; and therefore, amounts accumulated may not be adequate to meet future needs.

This information is an integral part of the accompanying forecasted budget.