

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
HIGH PRAIRIE FARMS METROPOLITAN DISTRICT  
DOUGLAS COUNTY, COLORADO**

**September 2, 2021**

The Board of Directors of High Prairie Farms Metropolitan District, Douglas County, Colorado, met on Thursday, September 2, 2021, at the home of Roger Christensen, Board Member, 9140 Windhaven Drive, Parker, CO. The meeting was called to order by President, Richard Nelsen at 9:01 AM.

The purpose of the meeting was stated to be consideration of any and all business that may come before the Board of Directors. Notice of the meeting was duly posted as required by law.

The following Directors were present:

Roger Christensen  
Richard R. Nelsen  
Ines D'Ambrosio  
Ashleigh Farrell (arrived at 9:20 a.m.)

Sheldon Irish had an excused absence

Also present were:

Jordan Honea of CliftonLarsonAllen LLP (CLA), Public Manager for the District  
Nancy Bach of CliftonLarsonAllen LLP (CLA), Accountant for the District  
Susan L. Elkins of Susan L. Elkins, L.L.C., Stephen L. Brown and Brian M. Taylor of Brown & Taylor, PC, Attorneys for the District  
Matt Miller, Grounds Land Manager of the District  
Steve VanMeter, resident  
Dave Perkins arrived at lunch and addressed the Board

**Disclosure of Potential Conflicts of Interest:**

Each Director present has signed a disclosure statement which has been duly filed as required by statute. None of the Directors voiced any conflicts of interest with respect to any items listed on the agenda.

**Approval of Minutes:** Each Director acknowledged receipt of a copy of the minutes of the July 1, 2021 regular meeting. Following discussion and review, Director Christensen MOVED, and Director Nelsen SECONDED a motion to approve the minutes of the July meeting, as presented. Upon a roll call vote, Directors Nelsen, D'Ambrosio and Christensen voted "AYE". The motion was declared PASSED.

**Payment of Bills:** Ms. Bach reviewed the Financial Statement and Schedule of Cash Position updated as of August 31, 2021, and payment of claims on the disbursement schedule with the Board and answered any questions. The disbursement schedule is for invoices currently due in the amount \$29,685.86 and the payment of the directors' fees for the current meeting. Following discussion and review, Director Christensen MOVED and Director Nelsen SECONDED a motion to accept the Financial Statement and updated Schedule of Cash Position and Statement of Revenues, Expenditures and Change in Net Position as presented and to approve payment of the invoices currently due in the amount of \$29,685.86 and for the payment of the directors' fees for the current meeting. Upon a roll call vote, Directors Nelsen, Christensen, and D'Ambrosio voted "AYE." The motion was declared PASSED. The Financial Statement and Disbursement Schedule are attached to these minutes. It was discussed that the Financial Statement and Disbursement Schedule for the month of July needs to be approved by the Board, which has not yet due to no meeting being held in August. Approval of the July Financials will need to occur at the October meeting.

**Upcoming Budget Planning for 2022:** Director Nelson mentioned the need to begin planning for the upcoming year's budget. Ms. Bach will email Mr. Miller an Excel spreadsheet with details (estimates) for each category. Mr. Brown and Mr. Taylor will discuss with Ms. Elkins necessary modifications, if any, to the budget for attorney fees for the upcoming year, and give such estimate to Ms. Bach in mid-September. Director Nelson will check with Urban Drainage to determine of any budget needs to be allocated in 2022.

**Old Business:**

**Reclamation Status at 5886 Hidden Oaks (Black):** Mr. Miller mentioned that the Board would see this property on the upcoming Board tour portion of the meeting, but that the property is being properly reclaimed per agreement, and that it looks good. It was agreed that this item could be removed from the agenda.

**Traffic Patrols:** This item was not discussed as Director Irish is absent.

**Exposed gas line east of Songbird on S. Pinery Pkwy:** Mr. Miller mentioned that the Board will be reviewing this on the Board tour, and mentioned that the County (or its contractor, EDI) did the work of repairing this exposed gas line. This item shall be removed from the agenda.

**New Business:**

**CSD Pool 34<sup>th</sup> Annual Membership Conference on September 15, 2021:** It was determined that John Colby of CLA will attend this conference, and he (or Joan) will share notes with the Board.

**Gratitude for Attorney Susan Elkins:** Director Nelsen thanked the District's attorney Susan Elkins for her decades of outstanding and dedicated service to the District. He presented her with a hand-made wooden box as a thank you.

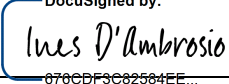
**Manager's Report:**

Mr. Miller reviewed his report with the Board which is attached to these minutes. He mentioned that much of the report will be covered in the upcoming Board tour of the District.

**Other Business – Board Tour:**

The meeting was then continued by having all attendees load into three vehicles for a tour of the District led by Mr. Miller. The tour ended around 2:30 p.m.

**Adjournment:** The meeting concluded at the end of the tour at approximately 2:30 p.m.

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Ines D. Ambrosio, Secretary

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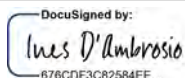
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