

**MINUTES OF THE CONTINUED REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
HIGH PRAIRIE FARMS METROPOLITAN DISTRICT
DOUGLAS COUNTY, COLORADO**

August 17, 2016

The Board of Directors of High Prairie Farms Metropolitan District, Douglas County, Colorado, met on Wednesday, August 17, 2016, at the Pinery Water and Wastewater District, 5242 Old School House Road, Parker, Colorado. The meeting was called to order by President D'Ambrosio at 8:00 AM.

The purpose of the meeting was stated to be consideration of any and all business that may come before the Board of Directors. Notice of the meeting was duly posted as required by law, as evidenced by the Certificates of Posting attached to these minutes.

The following Directors were present:

Ines D'Ambrosio
Richard R. Nelsen
Mert Wiechman
Charles Simmons

Sheldon Irish was absent and excused from the meeting.

Also present were:

Kevin Collins, of Clifton Larson Allen LLP (CLA), accountants for the District
Susan L. Elkins, of Susan L. Elkins, L.C.C., attorney for the District
Kenny Black, Manager of the District
Sharon Weisbecker, HPF at the Lake
Karla Kopasz, HPF at the Lake

Disclosure of Potential Conflicts of Interest:

Each Director present stated for the record the fact of his potential conflicting interest and briefly described the nature of that interest by referring to a disclosure statement which had been duly filed with the Board and with the Colorado Secretary of State at least 72 hours earlier. Each Director's disclosure statement was available for review to the Board members and anyone present at the meeting. The Board ordered each such letters to be retained in the official records of the District. Since all Directors had conflicting interests, it was noted that all Directors participation was necessary to obtain a quorum and enable the body to act.

It was noted that homeowners were present to discuss the Prairie Lake Trail and snow plow damage in HPF at the Lake. Following discussion and review, at 8:05 AM Director D'Ambrosio MOVED and Director Nelsen SECONDED a motion to take these items out of order. Upon a roll call vote, Directors Nelsen, Wiechman, Simmons and D'Ambrosio voted "AYE." The motion was declared PASSED.

The homeowners noted that there is a lot of erosion at the south end of the trail and the last section by Thunderhill and the vacant lot. Kenny Black discussed the responsibility of the trail by others than the District. The homeowners also commented on the damage being done to the roads by the County snow plowing. The homeowners were directed to the County for those concerns.

This concluded the issues of the guests present. Following discussion and review, Director D'Ambrosio MOVED and Director Nelsen SECONDED a motion to return to the regular agenda at 8:20 AM. Upon a roll call vote, Directors Nelsen, Wiechman, Simmons and D'Ambrosio voted "AYE." The motion was declared PASSED

Approval of Minutes:

Each Director present acknowledged receipt of a copy of the minutes of the July 7, 2016 regular meeting, the July 6, 2016 and August 3, 2016 continued meeting. Following discussion and review, Director D'Ambrosio MOVED and Director Simmons SECONDED a motion to approve the minutes of the July 7, 2016 regular meeting, the July 6, 2016 and August 3, 2016 continued meeting as presented. Upon a roll call vote, Directors Nelsen, Simmons, D'Ambrosio and Wiechman voted "AYE." The motion was declared PASSED.

Payment of Bills:

The disbursement schedule is for checks for invoices currently due for the period ending August 17, 2016 in the amount of \$28,942.20 and for checks for the payment of director's fees for today's meeting. Mr. Collins presented and discussed the Financial Statements and disbursement schedule. Following discussion and review, Director Wiechman MOVED and Director Nelsen SECONDED a motion to approve the financial statement as presented, approve the payment of the invoices for the period ending August 17, 2016 in the amount of \$28,942.20 and directors' fees for attendance at the August 17, 2016 meeting. Upon a roll call vote, Directors Nelsen, Wiechman, Simmons, and D'Ambrosio voted "AYE." The motion was declared PASSED. The Financial Statement is attached to these minutes.

Mr. Collins discussed the website usage report with the Board. The website usage report is attached to these minutes.

New Business:

Drainage Facilities Update:

- **Filing 27 & Filing 32 Concerns re: Drainage Facilities:** Director Nelsen gave an update and reported a meeting with the developer on site. The drainage is not in Timbers Creek and it appears that the solution is inexpensive.

- **Erosion Issues:** The Board discussed the erosion issues on the property at the corner of Forest View and Scenic Pine. There has been no word from the homeowner so it seems that they are not contesting the District's position that it isn't a District issue. Director Nelsen will view the property and see if any work has been done to mitigate the flooding in the future.
- **Timbers Creek Restabilization and GESC Permit for Stabilization:** Ms. Elkins and Mr. Black reported that there has not been a permit issued. Ms. Elkins will follow up with Ms. Herman at the County and Mr. Carmann to see the status.

Pond Renovation: Director Wiechman and Matt Urkoski then discussed the status of the pond renovation work. The Board reviewed the contract with Colorado Lining. Following discussion and review, Director Wiechman MOVED and Director Nelsen SECONDED a motion to approve the HPFMD Rehabilitation P02-16 Contract. Upon a roll call vote, Directors Nelsen, Wiechman, Simmons, and D'Ambrosio voted "AYE." The motion was declared PASSED.

Security Patrols: Director D'Ambrosio reported that there was nothing to report.

Overlapping Districts: Ms. Elkins commented that she thought the name of the District may be confusing to homeowners and the Board requested that she contact the developer to see if there could be a finer distinction of which filings were impacted to avoid confusion.

New Business:

Appointment of Budget Officer: Ms. Elkins indicated that the Board needed to appoint a budget officer. Mr. Collins, as the District Accountant, has previously been appointed. Following discussion and review, Director D'Ambrosio MOVED and Director Wiechman SECONDED a motion and to appoint Kevin Collins as the Budget Officer. Upon a roll call vote, Directors Wiechman, Simmons, Nelsen and D'Ambrosio voted "AYE." The motion was declared PASSED.

Budget Hearing and Appointment of Budget Officer: Ms. Elkins indicated that the Board needed to set the public hearing date for the 2017 budget. After discussion the Board suggested December 7, 2016 for the public meeting. Ms. Elkins will get the notice published. Following discussion and review, Director D'Ambrosio MOVED and Director Wiechman SECONDED a motion to set the Budget hearing for December 7, 2016. Upon a roll call vote, Directors Wiechman, Simmons, Nelsen and D'Ambrosio voted "AYE." The motion was declared PASSED.

Budget Work Session: The Board requested a work session to discuss the budget process and governmental financing as it relates to the budget. The Board will have a work session on the 2017 Budget on November 11, 2016.

Contact the District Summary: There was no contact to report.

County Request re: Restrictor Plate: Mr. Black reported that a welder is doing a

drawing to present to the County and that it is anticipated that the work will be done by the end of year assuming the County approves the plan.

Wildfire Mitigation: Mr. Jensen was unable to attend the meeting and is invited to the October 5, 2016 meeting.

Manager's Report:

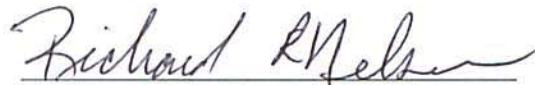
- Mr. Black reported the renovation of the entryway at Sage Thrasher is completed and requested the Board look at it and provide him with feedback. The mailbox landscaping is scheduled to move forward.
- In order to comply with the County requirements regarding "No Parking" signs, two complete signs and a post have been ordered and will be installed by JJ once they are received.
- The required back-flow test has been completed.

Other Business:

None

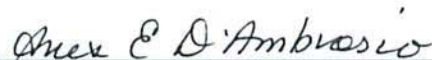
Adjournment:

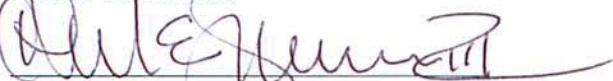
There being no further business to come before the Board of Directors, the meeting was adjourned at 9:45 AM. The next regular meeting is on September 7, 2016 at 8:00 AM at the Water District. It was not anticipated that the Board would need a meeting but at this time the meeting would not be cancelled.

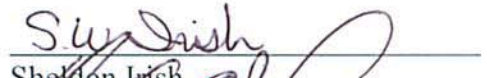



Richard R. Nelsen, Secretary

APPROVED:



Ines D'Ambrosio

Charles Simmons, III

Sheldon Irish

Melton Wiechman